

**Board of Fire Commissioners
LINDENWOLD FIRE DISTRICT No.1
Monthly Board Meeting Minutes**

Meeting Date: January 21, 2019
Meeting Place: Fire Administration Building
Meeting Called To Order: 7:30pm
Members of Board Present: **Chairman** – Clifford Ruth
Vice Chairman – Richard Paul -excused
Treasurer – Raymond McManus
Secretary – Wayne Hans
Commissioner – Frank Weindel
District Clerk – Kathleen Crockett
District Clerk- Tiffany Beach
Solicitor – Richard Tavani

Salute the Flag

Sunshine Law – Comm. Ruth

In accordance with the NJ Sunshine Law this meeting has been properly advertised and is open to the public. The public portion will follow the regular business of the Board.

Roll Call Commissioners – Comm. Ruth

Comms. McManus, Weindel, Hans, Ruth are present. Comm. Paul is excused; he is on a leave of absence

Minutes of the Previous Meeting – Comm. Ruth

Motion made by Comm. McManus, seconded by Comm. Hans, to approve the regular meeting minutes of 12/27/18 as they are available to the public upon request. Any questions? (hearing none)
All in favor, ayes have it. Comm. Weindel abstains.

Correspondence – Cl. Crockett

Cl. Crockett: There was general correspondence for the Budget, Election and Audit.

Treasurer's Report – Comm. McManus

As of 01/21/19:

TD Bank General Checking	50,025.57
TD Bank Money Market Account	699,937.14
TD Bank Money Market Capital	2,556.24
TD Bank Payroll Checking	19,699.32
TD Bank LEA Dedicated Penalty	5,576.36
TD Bank LEA Trust Penalty	16,054.82
Petty Cash	200.00
Total Current Assets	794,049.45

Motion made by Comm. Hans, seconded by Comm. Weindel to accept the Treasurer's Report as read.
Any questions? (hearing none) Roll call vote, all yes.

Payment of Bills – Comm. McManus

Comm. McManus: In front of you, you have a list of 33 bills totaling \$51,349.76.
Motion made by Comm. Hans, seconded by Comm. Weindel to approve the payment of bills.
Any questions? (hearing none) Roll call vote, all yes.

COMMITTEE REPORTS

Fire Department Equipment – Comm. Paul

No report.

Turn-Out Gear – Comm. Paul

Comm. Ruth: I haven't been advised of anything.

Recruitment / Membership – Comm. Paul

Comm. Ruth: The only thing was Desa Majchrzak has been turned in with the exception that she has not had a physical yet. She is going to be Fire Police?

Dep. Chief Polifrone: Yes.

Comm. Weindel: PK, with the Fire Police, has that been all squared away?

Chief Beeler: Yes. They are up and running. There is a class in March.

Fitness Center – Comm. Paul

Comm. Ruth: There was a part ordered.

Cl. Beach: It is here, it came this morning.

Comm. Ruth: Once Commissioner Paul comes back he can set up to have it installed and fixed. It isn't an emergency.

S.O.G.'s – Comm. Paul

No report.

Building Maintenance / Grounds – Comm. Hans

No report.

Health & Safety – Comm. Hans

Comm. Hans: I did go to a JIF meeting a week and a half ago. It was their re-org meeting. I talked to Kathy because if you go to a JIF class, you get credited \$150 if one person attends. Kathy confirmed we received it last year in January. We need to keep an eye on the credit.

Fixed Assets – Comm. Hans

Comm. Hans: Steve came in last week and did all of that. This year if anything comes off, we need to do it ahead of time, instead of last minute. If anyone knows of anything coming off please let me know.

Chief Beeler: Does that include gear?

Comm. Hans: Anything over a certain amount.

Cl. Crockett: Just let us know a count, such as 2 coats or 2 pants.

Hydrants / Water – Comm. Hans

No report.

Uniforms – Comm. Weindel

Comm. Weindel: I finalized the Class C uniforms but I had some problems with the way they came out, spelling was bad. I already spoke to John from Action Uniform, and they are going to square that all away. Stephen Robinson, I am going to take care of his since he was promoted.

Incentive Program – Comm. Weindel

No report.

Insurance – Comm. Weindel

No report.

Fuel – Comm. Weindel

Comm. Weindel: We don't use the Wawa card unless you have to. If its mandatory, that's fine, if not we don't use it.

Comm. Ruth: Last week PK called me and needed authorization for Clementon to use the Wawa card. They couldn't get fuel at the Borough. Clementon Borough gets fuel from us. He called me and we have authorized Clementon to use our cards. We will get reimbursed by Clementon for that fuel. We have done it in the past.

Comm. Weindel: As long as we are getting reimbursed.

Main Display – Comm. Weindel

No report.

Communications – Comm. McManus

Comm. McManus: As far as radios go, the two for the Borough, they are in and operational.

Computers – Comm. McManus

Comm. McManus: I got the two Surface Pros. Justin is supposed to be getting the parts now to put them in the two Command vehicles. We were having a couple issues with the one in the Ladder. It keeps going to sleep and the power cord keeps falling out. I don't know if they sell something maybe a little clip to hold it in place.

Apparatus – Comm. McManus

Comm. McManus: We had some issues with some vehicles. Everyone knows the Expedition has been down. The mechanic tore into it and found the heads were bad. I got a used engine from Albion Auto Parts and returned the other parts to NAPA. The mechanic is in the process of fixing it. A couple of the return hoses went on the Utility. Freddy replaced the hoses and changed the oil. The Squad, the steering box went, just like the old Squirt did. The steering box was taken out the Thursday before last and was sent to Baltimore, rebuilt and reinstalled Friday morning. I was telling PK before the meeting, there is some issues with the Ladder, nothing really serious just a bunch of little issues that can't be fixed in the station. It's going to go to Lakehurst for about a week. I told him I'm going to take it up on a Monday and I want it back on Friday, I don't want it sitting there over the weekend. If it's going to be a couple weeks before he can get it up there to get the hose fixed, they are going to fix it in the hall.

Sale of Assets – Comm. McManus

No report.

Assist Personnel – Comm. McManus

No report.

Budget – Comm. McManus

No report.

Training Division – Comm. Ruth

Comm. Ruth: The Training report for January was read aloud, a copy is attached to the minutes. Respectfully submitted, Capt. A. imitri, Dep. Chief Winters, Capt. Burns and Lt. Maldonado.

Administration / Personnel – Comm. Ruth

Comm. Ruth: Just a reminder that the Election is February 16, 2019 at this building from 2pm – 9pm. On the election, Kathy received an email that went to my junk mail, which was sent to all Fire Districts in Camden County that there were 5 districts that switched to the November election. When the County sent it out, they included us in the email that we were switching to November. That was caught very fast and corrected. If anyone says that we switched to November that is not true, this District at this time is not switching to November.

Cl. Crockett: Pine Hill, Winslow, Cherry Hill, and West Berlin switched to November.

Comm. Ruth: In that email it does say that it will be an additional expense, and once you move to November you cannot move back to February ever. You are locked in. That may be something down the road that we can explore.

Office of Fire Prevention – Comm. Ruth

Comm. Ruth: The Fire Official's report for 12/28/18 – 01/21/19 was read aloud, a copy is attached to the minutes. Yours in Fire Safety, Acting Fire Official Timothy Shannon, and Michael Brezee Fire Prevention Specialists.

Chief's Report – Chief Beeler

Chief Beeler: The report for 12/27/18 – 01/21/19 was read aloud by Chief Beeler, a copy is attached to the minutes.

At some point the Duty Crews have also had other departments coming over and training with them. They are using the roof simulator when it is nice out. The other thing that has been happening is volunteers have been showing up and running with them, which isn't a bad thing because we are paying 4 people for the crew and 6 more people showing up and running another truck.

Comm. Ruth: As long as these other guys understand that only the duty crew is getting ...

Chief Beeler: If they run with the duty crew they will get credit for being another duty crew, another volunteer duty crew. It would be like they ran a night time duty crew or weekend duty crew. If they run for 3 hours they get credit for the 3 hours. They have to be present for the whole thing. In regards to the ESafety training it is mandatory and if it is not completed by April 1st, their gear is going to be pulled. I made sure Laurel Springs and Clementon knows about it and their guys are on it. They have new people I've given Leah permission in the computer to assign her new people into ESafety as they come on board.

President's Report – Comm. Ruth

Comm. Ruth: President's? No President's are present.

Borough of Lindenwold – Councilman DiDominico

omm. Ruth: Councilman DiDominico is not present.

Solicitor- R. Tavani

Sol. Tavani: Good evening Mr. Chairman, members of the Board of Fire Commissioners, we have no Swear Ins tonight, no closed session, if I could ask the Chief to fill me in after the meeting in Clementon and what happens on the 30th. You may recall our Resolution for the temporary shared service agreement, Clementon has an obligation to send us the Resolutions they did approve the payment. I'd like to follow up with their Solicitor on that Mr. Chairman with the Board's permission?

Comm. Ruth: That is fine.

Sol. Tavani: Thank you. That is all I have.

Resolutions- Comm. Ruth

Comm. Ruth: We do not have any resolutions tonight.

Old Business – Comm. Ruth

Comm. Ruth: Old Business? (hearing none)

New Business – Comm. Ruth

Comm. Ruth: New Business? (hearing none)

Public Portion – Comm. Ruth

Motion made by Comm. McManus, seconded by Comm. Weindel to open to the public. All in favor, ayes have it. (hearing none)

Motion made by Comm. McManus, seconded by Comm. Weindel. All in favor, ayes have it.

Open to Commissioners – Comm. Ruth

omm. Ruth: Just a reminder that Saturday is the banquet/ installation dinner.

Comm. Weindel: I just want to apologize, I have been sick since the last meeting and I don't like missing meetings.

Comm. Hans: I just wanted to let everyone know that Friday January 11th, at 2102 Winthrop Ave, I went there because someone complained about people living in the house. I found a gas grill on the 1st floor, the place was gutted, no permits. The owners are from Brooklyn, New York. I sent a penalty out. I told them to remove the gas grill; they were actually cooking inside when I went in. When I went to the 2nd floor, there was a bunch of cots up there. When I was in there I heard the smoke alarms beeping. I asked them where they were at. They were hanging down, they were electric back up, and the batteries were bad. I asked them where the CO detector was. The guy turned around and told me it was in the dumpster when they gutted it out. I told them they could not live in there like that. They took the propane grill and put it on the deck. I told them they had to move it to the yard. It was owned by Build Your Life LLC, out of Brooklyn New York. When I was in there it was pretty bad. If there are any calls, it's like a match stick waiting to go up, especially with them cooking in there. The pictures I took, it looked like a crab pot, probably a 4 gallon pot sitting there boiling with another pot next to it with rags sitting next to that pot. Just wanted to let everyone know what is going on.

Closed Session – Comm. Ruth

n/a

Adjourn - Comm. Ruth

Motion made by Comm. Weindel, seconded by Comm. Hans to adjourn the meeting at 8:00pm.

All in favor, ayes have it.

Lindenwold Fire District No.1
Treasurer's Report
As of January 31, 2019

Jan 31, 19

ASSETS

Current Assets	
Checking/Savings	
1000 · CASH	
1010 · TD Bank General Checking	50,025.57
1011 · TD Bank Money Market Acco...	699,937.14
1013 · TD Bank Money Market Capital	2,556.24
1020 · TD Bank Payroll Checking	19,699.32
1030 · TD Bank LEA Dedicated Pen...	5,576.36
1040 · TD Bank LEA Trust Penalty	16,054.82
1090 · Petty Cash	200.00
Total 1000 · CASH	<u>794,049.45</u>
Total Checking/Savings	<u>794,049.45</u>
Total Current Assets	<u>794,049.45</u>
TOTAL ASSETS	<u><u>794,049.45</u></u>
LIABILITIES & EQUITY	0.00

FIRE MARSHAL'S REPORT

01/21/2019

December 28, 2018 to January 21, 2019

Inspections Completed

Ryan Banksy Tree Service
Lynbrook Garden Apt
Your fresh start Solutions
FOP Lodge
St. Marks Church
ARC of Camden County Group Homes 8 of them at Village of Laurel Creek

Re- Inspections

Dr. Genet
Deterdings Market
Deterdings Storage
Virtua Family Medicine
Woodland Village Apt
Lindenwold Tire

Complaints Received 1 Imminent Hazards 0

Received a call from Chief Beeler about the residents at Santa Fe taping and covering up the smoke and heat alarms in the common areas. I spoke with Chuck Howard the owner of the complex and advised him if the residents keep doing that he will be fined.

Requested Response 0

Civilian Burn Reports 0

Permits 1

I issued a permit to St Marks AME Church: Type 1 LP gas cooking for a Fish Fry Friday.

Penalties 0

Information to Fire District Commissioners

I went to Lynbrook Garden Apt with code enforcement officer Wayne Hans and the Duty Crew to go over the new fire code with the management about where to install Carbon Monoxide and Smoke alarms in the units and common areas. The duty crew had a chance to pre-plan the complex if a fire occurred. I reviewed a site plan that the borough sent over with regard to Lighthouse Gospel Church on Blackwood Clementon rd. and gave my recommendations. We had one fire report request from an

attorney from an incident at 1990 Laurel Rd Apt 372 on November 19, 2018. I'm working on my Division of Fire Safety year-end report.

Yours in Fire Safety

A handwritten signature in black ink, appearing to read 'Timothy Shannon', written over a printed name.

Timothy Shannon
Acting Fire Official.



Lindenwold Fire Department
2201 Bangor Avenue
Lindenwold, NJ 08021
(856)-346-0935

January Training Report

January had Thermal Imaging Training and will start all mandatory training on January 22, and continue on January 29 and February 2. Everyone was assigned their mandatory ESafety training and must have it completed by April 1st. Respectfully submitted, Captain/Training Officer DiMitri, Captain Burns, Lieutenant Maldonado.

January 15th 2019
Thermal Imaging
Station 60
Taught By: Deputy Chief L. Winters
LFD Members – 29
LSFD Members – 10
CFR Members - 0

CHIEFS REPORT

12/27/18 TO 01/21/19

Calls for service – 55

Mutual aid – Clementon 14, Laurel Springs 2, West Berlin 2, Pine Hill 1, Blackwood 1, Stratford 2, Voorhees 1, Erial 1

Fire Police- 3

01/02 721 Aston Martin Dr- Vehicle ran into a house and gas meter. We stayed on scene while SJ gas disconnected service in the street

Calls have been steady but nothing significant

Squad was OOS. Power Steering box is being replaced.

Utility was OOS. Fuel Line was cracked and leaking

Duty crew has started operating with no issues. They have been out and around town. They have been training each day and have had volunteers riding with them.

As stated we are starting mandatory training. Online training thru safety has commenced and all personnel will be in compliance or gear will be pulled.

The department dinner is coming up. All is in order for now.

Nj Water met with duty crew as to where they can put a new hydrant in on Egg harbor rd closer to natural gas pumping station.

Clementon town meeting for the firehouse is Jan 30th. Myself and Chief Polifrone (if available) will attend with Chief Cheeseman

Respectfully submitted

P.K Beeler

Chief

AFFIDAVIT OF PUBLICATION

Publisher's Fee \$87.12 Affidavit \$30.00

**State of New Jersey } SS.
Camden County**

Personally appeared *[Signature]*

Of the **Courier Post**, a newspaper printed in Cherry Hill, New Jersey and published in Cherry Hill, in said County and State, and of general circulation in said county, who being duly sworn, deposes and saith that the advertisement of which the annexed is a true copy, has been published in the said newspaper 1 times, once in each issue as follows:

01/24/19 A.D 2019

 [Signature]
Notary Public of New Jersey



Ad Number: 0003349782

LINDENWOLD FIRE DISTRICT No. 1
 LINDENWOLD fuego distrito N° 1
 Borough of Lindenwold, County of Camden
 Municipio de Lindenwold, Condado de Camden
 2019 Proposed Budget
 Presupuesto de 2019

NOTICE IS HEREBY GIVEN, that the annual Fire District Election in the Borough of Camden, NJ will be held on Saturday, February 16, 2019, between the hours of 10:00 AM and 7:00 PM at the Lindenwold Fire Station, 2201 Bangor Avenue, Lindenwold, NJ 08021. Commissioners to serve a three year term, also to vote on the sum of \$1,164,457.

Por este medio se da aviso, que la elección anual del distrito de fuego en Condado de Camden, Nueva Jersey será el sábado, 16 de febrero de 2019, en el parque de bomberos de Lindenwold, 2201 Bangor Avenue, Lindenwold, NJ 08021. Los comisionados para servir un término de tres años, también votación dos (2) comisionados para servir un término de tres años, también \$1,164,457 para ser criado por impuestos.

OPERATING APPROPRIATIONS / CRÉDITOS DE OPERACIONES

Total Paid Positions / Total posiciones pagadas
 Employment Benefits / Retribuciones
 Elections / Elecciones
 Professional Services / Servicios profesionales de
 Office Expenses / Gastos de Oficina
 Utilities / Utilidades
 Advertising / Publicidad
 Payroll Service Fees / Tarifas de servicio de nómina
 Rentals / Alquiler
 Insurance / Seguro
 Maintenance Repairs / Mantenimiento reparaciones
 Supplies / Suministros
 Training / Formación
 Uniforms / Uniformes
 SFS Grant Expenses / SFS Grant gastos
 Medical Screenings / Exámenes médicos
 Volunteer Allowance / Prestación voluntaria
 Other LEA Expenses /
 Promotions / Promociones
 USFA Expenses / USFA gastos
 Purchase of Nonbondable Assets /
 Compra de activos de Nonbondable

Capital Appropriations Outlay /
 Capital créditos gasto
 Debt Service / Servicio de la deuda

TOTAL BUDGET APPROPRIATIONS /
 TOTAL CRÉDITOS PRESUPUESTARIOS

REVENUES / INGRESOS

Fund Balance Utilized / Saldo de los fondos utilizados
 SFS Grant / SFS Grant
 Interest Earned on Investments & Deposits /
 Interés en inversiones & Depoits
 Sale of Assets / Venta de activos
 Other Revenues / Otros ingresos
 Bureau of Fire Prevention /
 Oficina de prevención de incendios
 Amount to be Raised by Taxation /
 Cantidad a ser planteada por el fiscal
 TOTAL REVENUES / TOTALES INGRESOS

Dated: 01/21/19 / Fecha: 21/01/2019
 R. McManus, Treasurer / Tesorero
 Board of Fire Commissioners / Junta de comisionados del fuego
 (87.12)

AFFIDAVIT OF PUBLICATION

Publisher's Fee \$35.20 Affidavit \$30.00

**State of New Jersey } SS.
Camden County**

Personally appeared *NDicus*

Of the **Courier Post**, a newspaper printed in Cherry Hill, New Jersey and published in Cherry Hill, in said County and State, and of general circulation in said county, who being duly sworn, depose and saith that the advertisement of which the annexed is a true copy, has been published in the said newspaper 1 times, once in each issue as follows:

01/24/19 A.D 2019

 K. Marano
Notary Public of New Jersey



Ad Number: 0003349803

BOROUGH OF LINDENWOLD
FIRE DISTRICT No. 1

Public Notice

NOTICE IS HEREBY GIVEN to the legal voters of Fire District No.1, Borough of Lindenwold, County of Camden, New Jersey that the annual election of the Fire District will be held on Saturday, February 16, 2019. The polls will be open from 2:00 pm until 9:00 pm and as much longer as may be necessary to permit all legal voters then present to vote and cast their ballots. The election will be held and all the legal voters of the Fire District will vote at Lindenwold Fire Station No.3, located at 2201 Bangor Avenue, Lindenwold, NJ 08021. The legal voters of the Fire District will elect two members to a full term – three (3) years.

Candidate: Richard J. Paul, Jr.

Candidate: Frank Weindel

In addition, the following proposal will be considered. Proposal 1: The Board of Commissioners of the Fire District is authorized to raise the sum of \$1,164,457 for the operation and maintenance of the Fire District for the 2019 fiscal year.

Dated: 01/21/2019

Kathleen Crockett, District Clerk

MUNICIPIO DE LINDENWOLD

Distrito de bomberos N° 1

Aviso público

Por la presente se notifica a los votantes legales del fuego District No.1, municipio de Lindenwold, Condado de Camden, Nueva Jersey que será la elección anual del barrio del fuego celebrada sábado, 16 de febrero de 2019. La votación estará abierta desde las 14:00 hasta las 21:00 y como mucho más tiempo que sean necesarias para permitir a todos los votantes legales entonces presentes a votar y a depositar su papeleta. La elección será sostenida y todos los votantes legales del distrito de fuego votarán en Lindenwold bomberos No.3, ubicada en 2201 Bangor Avenue, Lindenwold, NJ 08021. Los votantes legales del barrio del fuego elegirá a dos miembros para un término completo – 3 tres años.

Candidato: Richard J. Paul, Jr.

Candidato: Frank Weindel

Además, se considerará la siguiente propuesta. Propuesta 1: La Junta de Comisionados del distrito de fuego está autorizado para recaudar la suma de \$1,164,457 para la operación y mantenimiento del distrito de fuego para el año fiscal 2019.

Fecha: 21/01/2019

Kathleen Crockett,
Secretario del distrito
(35.20)